



**2008 Women's Golf Championship Guidelines
 Saturday-Sunday, April 26-27
 Olde Homestead Golf Club, New Tripoli, Pa.**

www.oldehomesteadgolfclub.com

EVENT STAFF

Olde Homestead Golf Club

TBA.....

Tournament Director

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Muhlenberg (host institution) contacts

Sam Beidleman, Director of Athletics 484-664-3380
 Mike Falk, Director of Sports Information 484-664-3232
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Centennial Conference

Steve Ulrich, Executive Director..... 717-358-4463
 Kim Wenger, Assistant Director 717-358-4463
 Mike Diehl, McDaniel, Women's Golf Committee chair 410-386-4648
 Sam Beidleman, Muhlenberg, Liaison to Golf Committees 484-664-3380

2008 Championship Website

<http://www.centennial.org/championships/Golf/Women>

Lodging

Holiday Inn Hotel and Conference Center

www.hilehighvalley.com, 7736 Adrienne Drive, Allentown, PA 18031

Contact: Gina Martens (610-530-4633). Ask for the Centennial Conference Women's Golf Championship to get the \$99.95 rate.

Schedule

Saturday April 28

12 p.m. Tee Times
 1:30 p.m. Committee meeting

Sunday April 29

12 p.m. Tee Times
 TBA Presentation of Medals and Trophies

INSTRUCTIONS TO PARTICIPANTS and COACHES

Alcoholic Beverages

Alcoholic beverages are prohibited at any time during the Conference championship tournament.

Awards

The previous year's champion is responsible for bringing the championship trophy to the championship site. The trophy **must** be engraved (updated) by the previous year's champion. The Conference Office will present individual medals for the top five finishers in each championship.

Carts and Caddies

Participants may not use caddies, golf carts or motorized pull carts during practice and the championships rounds. The only exception to this policy would be if the participant is permanently disabled. A written request must be submitted to the Conference Office with accompanying medical statements, requesting the use of a cart. *Golf carts will be provided for each head coach and selected games committee members.*

Entries

The deadline for entries is one week before the start of the championship. Entries must be submitted to the Conference Office (sulrich@centennial.org; fax: 717-358-4480) by **Friday, April 18, 2008 at 4 p.m.** Each institution may bring five (5) qualifying players to the tournament with the low four (4) scores of each 18 holes counting toward the team score. Entry fee is \$50 per player per day. Make checks payable to Muhlenberg College. Credit cards will not be accepted. This fee includes warmup, range balls and a cart for the coach both days.

Equipment

Players and coaches will be required to use nonmetal, spiked shoes during championship competition. The USGA one-ball rule (brand) will not be in effect.

Future Championship Hosts

The hosts for future Centennial Conference championships are listed below:
2008-09 (Muhlenberg); 2010-11 (McDaniel); 2012-13 (Gettysburg); 2014-15 (Dickinson)

Games Committee

The games committee at the championship shall consist of the *head rules official, the host institution's tournament director or designee and other individuals appointed by the chair of the Conference golf committee.* The games committee will make all decisions pertaining to the conduct of the tournament, including, but not limited to, pairings, golf course setup, and protests.

Hole-Location Sheets

The games committee at the championship will develop hole-location sheets, if possible.

Lineups and Substitutions

During registration, the head coach must submit his or her lineup according to playing position. The five contestants from each institution must be determined by the conclusion of registration. No substitutions will be allowed after the conclusion of registration without the approval of the Conference Office and games committee. The substitute must assume the position of the replaced player.

Pairings

Pairings in the first round of the championship will be based on the team finish in the preceding championship tournament. Pairings in subsequent rounds will be based on team standing at that stage of play.

Women's First Round (Saturday, April 26)

(based on 2007 team finish)

12:00 #1 Muhlenberg, McDaniel, Dickinson
12:09 #2 Muhlenberg, McDaniel, Dickinson
12:18 #3 Muhlenberg, McDaniel, Dickinson
12:27 #4 Muhlenberg, McDaniel, Dickinson
12:36 #5 Muhlenberg, McDaniel, Dickinson
12:45 #1 Gettysburg, Franklin & Marshall, #1 Ursinus
12:54 #2 Gettysburg, #2 Franklin & Marshall, #3 Gettysburg
1:03 #3 Frank. & Marshall, #4 Frank. & Marshall, #4 Gettysburg
1:12 #5 Gettysburg, #5 Franklin & Marshall, #1 Swarthmore

Women's Second Round (Sunday, April 27)

12:00 #1 Ursinus, #5 Teams Placing 4th, 5th
12:09 #1 Swarthmore, #4 Teams Placing 4th, 5th
12:18 #2-3 Team Placing 5th, #3 Team Placing 4th
12:27 #1-2 Team Placing 4th, #1 Team Placing 5th
12:36 #5 Teams Placing 1st, 2nd, 3rd
12:45 #4 Teams Placing 1st, 2nd, 3rd
12:54 #3 Teams Placing 1st, 2nd, 3rd
1:03 #2 Teams Placing 1st, 2nd, 3rd
1:12 #1 Teams Placing 1st, 2nd, 3rd

Practice Rounds, Championship

Teams are prohibited from having a practice round on the championship course on the day before the championship tournament.

Qualifying for Championship, Team

A team with fewer than four qualifiers is not eligible for the team championship; however, qualified players from such a team may compete as individuals.

Rules

The Centennial Conference Women's Golf Championships shall be conducted according to the USGA Rules of Golf with the exceptions listed below. Rules of Golf decisions shall be final and cannot be appealed.

1. Advice - in addition to the provisions of Rule 8-1, the Note under Rule 8 of the USGA Rules of Golf will be in effect. Thus, each team may appoint its head or assistant coach to give advice to, or ask advice from, participants on that team provided that:
 - a. only one person is appointed to give advice to or ask advice from participants on that team at any one time, and the appointed person must wear the identification band provided by the host;
 - b. if the person is other than the head coach, the person identified to the games committee before the start of the competition each day;
 - c. the person does not give advice to, or ask for advice from, another team's players or coaches;
 - d. the person is not given advice by any other representative of that team; and
 - e. the advice is given in a private manner that does not unduly delay play.

The player may ask for advice from, or give advice to, the appointed person in accordance with a, b and e above. Advice includes pointing out the line for putting.

Penalty for breach of condition:

By a player - two strokes

By a coach - two strokes will be added to the coach's team's score.

2. Unsportsmanlike Conduct (i.e. profanity, club tossing or throwing, willful acts of defacing the golf course, use of electronic devices including the use of I-pods and cellular phones, etc.) - In addition to the following policies, coaches, administrators and student-athletes shall be subject to the misconduct policies described in the Division III Manual Bylaws 31.02.3 and 31.1.9 through 31.1.9.5.

During the round, defined as from the time the player hits the first shot until the score card is submitted in the box, the first offense of any act of unsportsmanlike conduct (i.e. willful acts of defacing the golf course, club throwing or breaking, abusive language, violation of the tobacco policy, or any acts contrary to the spirit of the rules of golf) during the championships, the student-athlete and coach will be notified immediately on the golf course and provided a warning. The offending institution's director of athletics will receive a letter from the Conference informing the institution that one of its student-athletes had been warned for unsportsmanlike conduct during the championships. The second offense of unsportsmanlike conduct will result in a two-stroke penalty assessed to the individual with no appeal. Further unsportsmanlike conducts would result in

disqualification for that round and, ultimately, the championship. However, the committee shall have the right, without warning, to impose a two-stroke penalty for any flagrant act of unsportsmanlike conduct. Notwithstanding any penalty assessed during the round, the golf committee may impose other penalties that it deems appropriate pursuant to Bylaw 31.1.10.3 as described in the Division III Manual.

3. Pace of Play - USGA Rule 6-7 states, in part: "The player shall play without undue delay" and thereafter prescribes penalties for slow play. In order to prevent any such penalty, it is suggested that the following guidelines be carefully reviewed.

Definition of "Out of Position" - The first group to start will be considered in position if, at any time during the round, the group is behind the prescribed schedule as detailed on the Pace of Play Time Chart provided to the head coaches.

Any following group will be considered out of position if it (a) is taking more than the allotted time to play and (b) reaches the tee of a par-3 hole and the preceding group has cleared the tee on the next hole, fails to clear the tee of a par-4 hole before the preceding group clears the putting green, or arrives at the teeing ground of a par-5 hole when the preceding group is on the putting green.

Note: Both (a) and (b) must apply for a group to be out of position.

Group Out of Position - Golf rules officials (or those individuals designated to handle these duties) have been instructed to notify the players of a group if they are (1) lagging behind out of position and being monitored or (2) have regained their proper position.

Monitoring - Any player in a group out of position who takes 40 seconds or more to play a stroke will be warned for the first violation, will incur a penalty of one stroke for the second violation, two additional strokes for the third violation and disqualification for the fourth violation under USGA Rule 6-7.

Note: If the group in question regains its proper position, any previous timings of more than 40 seconds will be carried over for the remainder of that round, in the event that group requires additional monitoring.

Timing - The timing of a player's stroke will begin when the player has had a reasonable opportunity to reach his ball, it is the player's turn to play and the player can play without interference or distraction. Time spent walking backward or forward for determining yardages will count as part of the time taken for the next stroke.

On the putting green, timing will begin after a player has been allowed a reasonable amount of time to lift, clean and replace the ball, repair his ball mark and other ball marks on the putting line, and remove loose impediments on the line of that putt.

Rulings or Other Incidents - If a ruling or some other legitimate delay occurs, which causes the group in question to lose its position, that group is expected to regain its position within a reasonable time.

The USGA Rules of Golf shall be followed along with any local rules the games committee deems necessary. Members of the golf committee and the golf rules officials will be available for interpretations of the rules and other decisions governing the competition. Penalties based on the Rules of Golf are not subject to appeal.

see Appendix A for Centennial Conference Golf Championships Rule Sheet

Rules Official

The tournament director, in conjunction with the Conference Office, shall appoint a head golf rules official for the championship. The head rules official should recruit a number of golf rules officials sufficient to properly administer the tournament under USGA and NCAA rules.

Scoring

Scorecards for the championship shall be kept in strict accordance with Rule 6-6 of the USGA's "Scoring in Stroke Play." The scorecard shall be deemed returned to the committee when it is placed by the player or coach in the hands of an official in the scoring area.

Spectators

Spectators should remain on art paths or in the rough and approximately 15 yards from the players. There may be no communication between players and spectators that could be deemed advice of any nature for the duration of the 18 holes. All institutional personnel, including assistant coaches, with the exception of the designated coach, are considered spectators.

Sports Information

The host institution's Sports Information Director will serve as the Media Director for the championships. The SID will distribute individual and team scores after the conclusion of the day's round to SIDs from competing institutions and the Conference Office, along with local and regional media. The SID should also produce a daily pairing sheet with tee time, names of players in foursome with school, and cumulative score for coach and spectator distribution. (12:00 Steve Ulrich, Centennial, 150; Kim Wenger, Centennial, 151; etc.)

Stoppage of Play

The Centennial Conference golf championship is to be a 36-hole tournament, if at all possible, and only the games committee, its designated representatives, or the Conference Office may make a decision to shorten the tournament. Conference rules stipulate a maximum of 18 holes on Sunday. Philosophy: The Centennial Conference will make every effort to complete 36 holes. If that is not possible, then an 18-hole total will be used.

Ties

In the event of a tie for individual medalist honors, a sudden-death playoff will be contested, conditions permitting.

Uniforms

Contestants must wear uniforms of the same color during competition or practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo, team members' headgear must be of an institutional color.

Awards Ceremony Script

"Ladies and gentlemen, please direct your attention to the awards area for the presentation of the individual awards and championship trophy. Presenting the awards is

First, the awards for the individual championship. These golfers have earned first-team All-Centennial Conference recognition with their top five finish.

Finishing in 5th place with a score of _____, from <school>, <golfer>

Finishing in 4th place with a score of _____, from <school>, <golfer>

Finishing in 3rd place with a score of _____, from <school>, <golfer>

Finishing in 2nd place with a score of _____, from <school>, <golfer>

And the 2008 Centennial Conference champion and Player of the Year, finishing with a score of _____, from <school>, <golfer>

Now for the final team scores ...

In 7th place with _____ strokes, <school>

In 6th place with _____ strokes, <school>

In 5th place with _____ strokes, <school>

In 4th place with _____ strokes, <school>

In 3rd place with _____ strokes, <school>

In 2nd place with _____ strokes, <school>

And the 2008 Centennial Conference champion, finishing with a score of _____, <school>

On behalf of the Centennial Conference, we would like to thank Gettysburg College and the staff at The Bridges Golf Club for their assistance in putting on the 2008 championship. We also want to thank you for your support of Centennial Conference <men's or women's> golf. Thank you and please arrive home safely.

APPENDIX A

Centennial Conference Golf Championships Rule Sheet

The Rules of Golf as printed by the USGA, this Conference rule sheet and the Local Rules sheet will govern play for the championships. Unless otherwise noted, the penalty for breach of a local rule or condition is two strokes - Maximum of four.

Out of Bounds. Defined by inside points, at ground level, of white stakes and fence posts. Rule 27-1.

Water and Lateral Water hazards. When both stakes and lines are used to define water and lateral water hazards, stakes identify the hazards while lines define the margins. Water hazards are defined by yellow stakes or yellow lines. Lateral water hazards are defined by red stakes or red lines. Rule 26-1.

Ground Under Repair. Defined by white lines. Fire ant mounds and French drains are deemed to be ground under repair. Rule 25-1.

Integrals Part of the Course. Includes cables, rods, wires or wrappings when closely attached to trees and artificial walls, and pilings when located in hazards, unless otherwise provided for in the Local Rules sheet.

White-Lined Areas Tying Into Artificially Surfaced Roads and Paths. Have the same status as the roads and paths, that of obstructions.

Practice Between Holes Prohibited. Between the play of two holes, a player shall not play any practice stroke on or near the putting green of the hole last played.

Discontinuance of Play. Rule 6-8 is in effect. The following signals will be in effect in the event play is suspended: Discontinue play immediately (for a dangerous situation) - one prolonged note of air horn and all players shall be verbally informed by the committee and/or officials. Discontinue play - three consecutive notes of air horn, repeated (hole may be completed). Resume play - two short notes of air horn, repeated.

Close of Competition. The competition shall be deemed to have closed when the trophy has been presented to the winner or, in the absence of a prize ceremony, when all scores have been approved by the committee.

Range-Finding Devices. The use of range-finding devices by student-athletes and/or coaches is prohibited during the stipulated round or during a suspension of play of that round.

Electronic Communications. The use of electronic communication devices by student-athletes and/or coaches is prohibited during the stipulated round or during suspension of play of that round.

Tobacco Products. The use of tobacco products by any individuals on the golf course, and during other championships activities such as banquets, press conferences and interview sessions, is prohibited.

Scorers' Tents. Only participating student-athletes, designated coaches and Rules officials may enter the scorers' tents.

Local Rules. The following conditions of competition shall be in effect:

- Time of starting (late to the tee);
- Embedded ball through the green;
- List of conforming golf balls;
- Temporary immovable obstructions; and
- Temporary powerlines and cables.

Assistance. Coaches or their officials designate may provide a player (during a competitive round) with items such as medicine, food, towels, umbrellas, rain suits, etc., but the player must carry his own bag. A player may not employ a caddie even if transportation is provided to all players.

Nonmetal Spike Shoes. The penalty for breach of the spikeless policy is two strokes per hole, with a maximum of four strokes. As soon as a breach has been discovered, the player must immediately make the appropriate changes to conform to the policy.

Outside Agencies. Spectators, coaches and players (in relationship to their teammates) are outside agencies.

Disqualification Penalties. Except for misconduct penalties, if a player breaches a rule that results in his being disqualified, the effect shall be to disqualify the player for that round only.

Team Scoring. Unless otherwise listed on the Local Rules sheet, the team score is computed by totaling the lowest scores of four of the five team members each 18 holes (or round) completed. The final team score is determined by the total of all rounds completed.

Team Substitution. A player may be substituted before the first tee time (for his team) of the first round of a tournament. The head coach is responsible for notifying the starter, who shall inform the games committee.

36-Hole Days (if any). After a player has completed his first round (18 holes), he may use all open practice areas and change clubs.

Stoppage of Play. If play during a particular round must be stopped, players will be notified, and USGA Rules 6-8 and 33-2(d) will be followed.

NCAA Rules in Effect. All of the following rules listed in this Centennial Conference handout are in effect, unless specifically listed as being modified or omitted on the Local Rules Sheet:

- Pace of play;
- misconduct;
- unsportsmanlike conduct;
- tobacco;
- advice;
- logo;
- equipment;
- uniform;
- spikeless shoes; and
- spectator policy.